

Shannon Ridge Homeowners' Association

President

2024 Report

4-14-24 through 7-13-24

FOR INFORMATION ONLY

Personnel: Andi Kelly

Officer Duties Performed:

- Created and emailed newsletters to members & non-members:
 - April 16
 - May 4
 - May 15
 - June 6
 - July 3
- Assisted Michelle Papp with website content.
- Reserved the pavilion at Helton Nature Park for Cinco de Mayo event, then had to cancel it (with full refund) due to rain.
- Corresponded with James Freasier regarding Bella's Ranch proposed subdivision.
- Email correspondence with attorney Newton regarding TX Property Code 211.
- Printed and mailed ballots to property owners for deed restrictions Amendment Procedure. Mailed June 10th.
- Hand delivered 2nd notice for Amendment Procedure to property owners who hadn't responded.
- Posted Amendment Procedure reminders on NextDoor and Facebook pages specific to Shannon Ridge.
- Checked PO Box for mail.
- Created agenda for board meeting.

Board Directives: None

Financial Statement:

\$150.00 for Helton Nature Park pavilion which was fully refunded.

Amendment Procedure: \$354.05

\$272.00 postage

\$ 62.85 envelopes (#10, #9, #6 sizes)

\$ 19.20 paper

In-kind donation: printing by Andi, most envelopes for 2nd notice delivery

Approximate time devoted: 62 hours

Recommendations: None.

Respectfully submitted by,

Andi Kelly