

Shannon Ridge Homeowners' Association

President

2024 Report

10-27-24 through 12-31-24

FOR INFORMATION ONLY

Personnel: Andi Kelly

Officer Duties Performed:

- Created and emailed newsletters to members & non-members:
 - October 25
 - November 23
 - November 25
 - December 27
- Assisted Michelle Papp with website content.
- Corresponded with property owner emails.
- Corresponded with James Freasier regarding Bella's Ranch proposed subdivision.
- Attended Wilson County Commissioners' Court, Monday, December 9th, with Debi Segovia. We delivered gift baskets for the Commissioners' Court and one for Russell King to thank them for their hard work in representing us – mainly for the HK proposed development. Baskets were filled with homemade goodies: breads, cookies, and candy.
- Delivered a gift basket to James Freasier's office filled with above mentioned goodies and a \$100 gift card (plus a \$20 free gift card for the \$100 purchase) to JA Alexander's to thank him for all he has done to fight the HK proposed development.
- Drove neighborhood with Patrick Kelly to evaluate holiday decorations for the contest. Forwarded thoughts/selections to Kim Bradley, Chair of the Holiday Decorating Contest.
- Checked PO Box for mail.
- Sent dues invoices to 2024 HOA members.
- Created agenda for board meetings and membership meeting.

Board Directives:

Purchase \$100 gift card for James Freasier.

Financial Statement:

\$100 gift card

In-kind donation gift basket supplies, baking supplies

Approximate time devoted: 43 hours

Recommendations:

Review Procedures Manual for additions/deletions/corrections. The manual was written as a guideline for board members but needs officer duties updated to reflect our current board tasks.

Respectfully submitted by,

Andi Kelly