

Shannon Ridge Homeowners' Association

President

2025 Report

1-1-25 through 4-26-25

FOR INFORMATION ONLY

Personnel: Andi Kelly

Officer Duties Performed:

- Created and emailed newsletters to members & non-members:
 - February 6
 - March 2
- Assisted Michelle Papp with website content.
- Corresponded with property owner emails.
- Corresponded with James Freasier regarding Bella's Ranch proposed subdivision.
- Checked PO Box for mail.
- Created agenda for board meeting and membership meeting.
- Attended St. Patrick's Day event at Helton Park

Board Directives:

Purchase space at Helton Park Pavilion for St. Patrick's Day event.

Financial Statement:

\$150 reimbursed for Pavilion reservation

Approximate time devoted: ~22 hours

Respectfully submitted by,

Andi Kelly