

# Shannon Ridge Homeowners' Association

President

2025 Report

4-27-25 through 7-12-25

## FOR INFORMATION ONLY

**Personnel:** Andi Kelly

### **Officer Duties Performed:**

- Created and emailed newsletters to members & non-members:
  - April 28
  - May 1
  - June 15
  - July 3
- Assisted Michelle Papp with website content.
- Corresponded with property owner emails.
- Attended Wilson County Commissioners' Court on April 28<sup>th</sup> regarding agenda item #10b dealing with providing legal communication and advice to the Court on Bella Ranch Phase 1 Plat approval correspondence.
- Corresponded with James Freasier regarding Bella's Ranch proposed subdivision.
- Attended TCEQ Commissioner's Agenda via video, Thursday, May 1<sup>st</sup>.
- Assigned Deed Restriction violation complaint to Glen Mabe.
- Placed ad in Wilson County News for front entrance sign bid proposals.
- Sent front entrance sign bid proposal documents to those who requested the information.
- Helped perform audit for 2023 & 2024.
- Debi Segovia and I met prospective entrance sign contractor J.P. Willson from Noble Construction on July 8<sup>th</sup> for site survey and to answer any questions.
- Checked PO Box for mail.
- Created agenda for board meeting and membership meeting.

### **Board Directives:**

Place ad in WCN for front entrance sign bid proposals.

### **Financial Statement:**

\$17.90 reimbursed for WCN ad.

**Approximate time devoted:** ~38 hours

Respectfully submitted by,

Andi Kelly